



EVALUATION HINTS AND TIPS

Use first person but keep it to a minimum.

An evaluation is still structured (1- Introduction 2- Content 3 Conclusion) and referenced like an essay.

Don't forget the two important questions: HOW and WHY

Remember that, just like in any academic presentation you must back up what you say though discussion and structured argument. Use your referencing and research skills to make your point but don't forget personal experience; this should be used and highlighted in any evaluation.

Some questions that may help you:

What did I do?

How did I do it?

Who's it for? Who could use it? How would they use it?

What went right?

What went wrong?

What will I do to reinforce good practice?

What will I do to address bad practice?

How could my project/piece of work be improved?

What have I learned?