

HE13F SUSPENSION FROM PRACTICE PROCEDURE (by the Fitness to Practise Committee)

Chair/Deputy of Fitness to Practise Committee has sufficient concerns regarding a student that they wish to remove them from the practice setting and consider suspension. The details of the suspension are recorded in the student's e-portfolio/ongoing record of achievement.

Chair/Deputy Chair of Fitness to Practise Committee immediately notifies the student's Personal Tutor, link lecturer and Placement Mentor that the student has been suspended, and the reason for suspension.

Chair/Deputy Chair of Fitness to Practise Committee meets with the student and their representative to explain the process for dealing with the student's suspension, and the consequences for the student's time away from the clinical area. Policy is followed.

★ At these points in the process the student will be advised of the implications and support mechanisms available

Is the decision to suspend the student related to behaviour or a health issue?

If the issue is one of conduct/behaviour, the Fitness to Practise committee will authorise an investigation.

If the issue is one of health, the student is referred to Occupational Health.

Referral to Fitness to Practise using the referral form

Student has an appointment at Occupational Health, and OH makes recommendations on the student's fitness to practise to the Chair/Deputy of the Fitness to Practise Committee.

The Chair/Deputy of Fitness to Practise meets with the student and the YUSU/GSA representative to explain the investigation, and the consequences for the student's time away from the clinical area. Policy is followed.

Where the student is deemed fit to return to practice the Chair/Deputy of Fitness to Practise Committee notifies the student in writing confirming fitness (and any follow-up requirements or reasonable adjustments), which is copied to the Personal Tutor. A case conference may be required.

Student deemed not fit to return to practice

Student meets with his/her Personal Tutor and Fitness to Practise to discuss options.

Outcomes of the investigation

No case to answer and the student returns to practice.

Warning placed on student's file and agreed action plan. Recorded in e-portfolio/ongoing record of achievement.

Full Fitness to Practise hearing. The Chair/Deputy of Fitness to Practise meets with the student and the representative to explain the process for the full Fitness to Practise hearing.

Student returns to practice with a tripartite meeting arranged.

Leave of Absence

Recommend to Board of Studies for discontinuation

Withdrawal

No case to answer and the student returns to practice.

Sanction on student's file and agreed action plan. Recorded in e-portfolio/ongoing record of achievement.

Recommendation to Board of Studies for Discontinuation.

The Leave of Absence return policy may stipulate that the student has to attend OH and have a review appointment on return. A case conference may be required.