This form should be used to apply for the suspension of programmes validated by TEC Partnership or Pearson Education. It should be used when you wish to cease recruitment during an academic year. The course will automatically be left on to recruit in the following academic year.

University of Hull Programmes should use the form for Suspension of Programmes available [here](https://universityofhull.app.box.com/s/yx2tzcfajy01pyte031tfa5o0hr0pv5q).

|  |  |
| --- | --- |
| **Course Location** | |
| **Faculty** |  |
| **School** |  |
| **Campus** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Information** | | | |
| **Programme Title (including MIS codes)** | | | |
|  | | | |
| **Date of suspension request** |  | **Academic year of programme suspension** |  |
| **Do you have applicants to the course within the system?** | Yes | No | Details |
| **Do you think there are sufficient grounds to cancel the student contract with applicants?** | Yes | No | Details |
| **Please tick to indicate the validation stage of the programme** | Validated programme | Validated programme pre-enrolment (approved but no first intake) | Programme under development (Stage 1 Strategic Proposal Approved) |

|  |  |
| --- | --- |
| **Suspension Rationale** | |
| **Rationale for the request to suspend the course**  This Includes clear evidence of consultation with staff, students and other stakeholders. |  |
| **Alternate Programme(s)**  Identify replacement programmes for applicants affected |  |
| **Support of Faculty Management (or equivalent)** | |
| Signature  Associate Principal (or equivalent) |  |
| Print Name |  |
| Date |  |
| Signature  College Vice-Principal (or equivalent) |  |
| Print Name |  |
| Date |  |

Submit completed forms to [heqa@tecpartnership.ac.uk](mailto:heqa@tecpartnership.ac.uk) a minimum of 1 week before AASSC.

|  |  |  |
| --- | --- | --- |
| **Authorisation of the Academic Authority and Standards Senior Committee** | | |
| Course suspension recommended by AASSC? | Yes | No |
| Rationale for Decision |  | |
| Signature  Chair of Academic Authority and Standards Senior Committee |  | |
| Print Name |  | |
| Date |  | |