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**Minor Amendments to Modules and Programmes (HE05K)**

#### *‘****Minor’*** *is defined as any change to an existing programme which is* ***not****:*

* *A change in programme title*
* *Change in mode of study*
* *Changes to modules which necessitates a change to the aims and programme learning outcomes*
* *Changes to the programme learning outcomes which necessitate a change to the module structure, module specifications or module learning outcomes*
* *The introduction of a new pathway(s)*
* *Restructuring*
* *Changes to major elements of teaching, learning or assessment e.g. the introduction of distance delivery, change of location*
* *Professional accreditation*
* *Changes to module credits*
* *The addition of a Pre-Certificate year*
* *Changes that would mean the programme would not be in accordance with the Institute’s regulations*

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| **Course** | |
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| **Details** | **Academic Year / Version Control** |
| **Please provide a summary of the amendment required, the reason for this amendment.**  You should include a version of the validation document with tracked changes. Give a clear overview of each amendment required.  **Please give evidence of discussion / liaison with stakeholders**  This could include evidence of the involvement of:  Students  Employers  External Examiners  PSRB  These can be added as an appendix if needed. |  |

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| **Declaration:** | | | |
| To the best of my knowledge the amendments proposed comply with the relevant awarding body regulations. For amendments/ deletions to CORE modules, full consideration has been given to the consequences of amendments and deletions on programmes of study. The School has considered and resolved all resource implications arising from the attached submission. | | | |
| **Approved by:** | | | |
| Programme Leader |  | Date |  |
| Curriculum Manager (or equivalent |  | Date |  |
| Associate Principal (or equivalent) |  | Date |  |

The Associate Principal (or equivalent) should forward this completed form to [heqa@tecpartnership.ac.uk](mailto:heqa@tecpartnership.ac.uk)

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| **HEQA Comments and Signature** |
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| **Date noted at Academic Authority and Standards Senior Committee** |
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