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| **Full Approval Report (HE05I)**  Date and time in room | | | | | | | | | |
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| **1.** | **Scope of Approval**  Please state: | | | | | | | | |
|  | * proposing Faculty | | | |  | | | | |
|  | * definitive titles of awards covered | | | |  | | | | |
| * PSRB involvement | | | |  | | | | |
| **2.** | **Date of Approval**  What is the date which final approval must be given? | | | |  | | | | |
| **3.** | **Panel Members Names and Designation** | | | | | | | | |
|  | **Name** | | **Role** | | | | | **Type** | |
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| **4.** | **Programme(s) Team Representative(s) Names and Designation** | | | | | | | | |
|  | **Name** | | | **Role** | | | | | |
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| **5.** | **Evidence Base of the Review**  Please list below all documentation evidence provided to the Panel as noted on a Briefing Note: | | | | | | | | |
|  | The following additional documents were also made available to Panel members: | | | | | | | | |
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| **6.** | **Reason for Review** (please delete those not applicable) | | | | | | | | |
|  | New Programme  Major Amendment | | | | | | | | |
| **7.** | **Additional Evidence Base**  The review of the core common modules was approved through the validation and the following sources were utilised if appropriate. | | | | | | | | |
|  | **Source** | | | | | | **Yes** | **No** | **N/A** |
|  | Annual Monitoring Reports (incorporating relevant statistical information) | | | | | |  |  |  |
|  | External Examiners’ Reports | | | | | |  |  |  |
|  | Reports from Accrediting or other Bodies | | | | | |  |  |  |
|  | Current and previous Student Feedback (e.g. NSS) | | | | | |  |  |  |
|  | Feedback from Employers | | | | | |  |  |  |
|  | Feedback from Service Users/Carers | | | | | |  |  |  |
|  | Other – please add in | | | | | |  |  |  |
|  | **Comments:** | | | | | |  |  |  |
| **8.** | **Summary of Relevant Discussion**  Please note below the aspects of the programme discussion and, where further actions are required, provide a brief commentary and a link to the relevant Conditions [C], Forward-looking recommendations [FLR] | | | | | | | | |
| The meeting began with a panel discussion around the validation document and key questions were raised for discussion.  **Q1.**  **Q2.**  **Q3**  **Q4.**  **Q5**  **Q6.**  **Q7.**  **Q8.**  **Q9.**  **Q10.** | | | | | | | | |
| **9.** | **Summary of Discussion with Students or Consideration of Responses from Student Questionnaire**  *Please give details of the number of students present and their years of study and a brief overview of aspects covered in the discussion (this should include a review of the staff/student liaison processes in the programme and the extent to which the students feel that their feedback is acted upon). If a meeting with students did not take place, please confirm that appropriate documentary evidence of consultation with students was provided.* | | | | | | | | |
| **10.** | **CONCLUSIONS** | | | | | | | | |
| 10.1 | **Overall Conclusions on Quality and Standards**  This relates to the confidence that can be placed in the programme provider’s approach to setting, maintaining and enhancing academic standards and on the evidence of the students’ ability to achieve those standards through the learning opportunities and support provided to them. | | | | | | | | |
| **Quality & Standards** | | | | | | **Yes** | **No** | **Condition** |
| Programme follows HE01 Academic Regulations or strong rationale for variance? | | | | | |  |  |  |
| Is of publishable standard with all sections completed? | | | | | |  |  |  |
| Reading lists have been checked by the Library and HE05D completed? | | | | | |  |  |  |
| The programme has captured the aims and distinctive features of the programme in a language that a potential student could access? | | | | | |  |  |  |
| Has a programme structure demonstrating there is a clear progression through the levels of study with clear identity of how the Programme Learning Outcomes are assessed? | | | | | |  |  |  |
| Has a completed module structure aligned to the FHEQ, including rationales which includes module learning outcomes which will contribute to the achievement of Programme Learning Outcomes? | | | | | |  |  |  |
| Has been reviewed by student, independent academic and independent stakeholder including contribution to the FAP? | | | | | |  |  |  |
| The assessment diet meets the threshold standards to achieve the qualification; the assessments are varied and robust providing students opportunities to achieve beyond threshold standards? | | | | | |  |  |  |
| The programme is aligned to QAA FHEQ, Foundation Degree characteristic statement and QAA subject benchmark statement? | | | | | |  |  |  |
| If relevant approved by PSRB? | | | | | |  |  |  |
| 10.2 | **Conclusions on Innovation and Good Practice**  The panel identified the following aspects of the programmes as particularly innovative or which represent good practice. | | | | | | | | |
|  | **Innovation/Good Practice** | | | | | | | | |
|  | 1. |  | | | | | | | |
|  | 2. |  | | | | | | | |
|  | 3. |  | | | | | | | |
|  | 4. |  | | | | | | | |
| 10.3 | **Conclusions on enhancements required to be addressed:**  The Panel requested that the following conditions be responded to for further review by the Chair prior to the recommendation of approval being forwarded to AASSC and EMT | | | | | | | | |
| **Conditions to be Addressed:** | | | | | | | | |
| **Condition** | | | | | **Team’s Response** | | | |
| C1. |  | | | |  | | | |
| C2. |  | | | |  | | | |
| C3. |  | | | |  | | | |
| C4. |  | | | |  | | | |
| C5. |  | | | |  | | | |
| C6. |  | | | |  | | | |
| **Forward-looking Recommendations (for further enhancement):** | | | | | | | | |
| R1. |  | | | |  | | | |
| R2. |  | | | |  | | | |
| R3. |  | | | |  | | | |
| R4. |  | | | |  | | | |
| **10.4** | Date for re-submission to HEQA | | | | | | | | |
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| **SIGNING-OFF SHEET** |

**Event Titles:**

**School:**

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| **Signing-off by the Panel Chair** | |
| |  |  |  |  | | --- | --- | --- | --- | | **Quality & Standards** | **Yes** | **No** | **Condition Mapping** | | Programme follows HE01 Academic Regulations, or strong rationale for variance? |  |  |  | | Is of publishable standard with all sections completed? |  |  |  | | Reading lists have been checked by the Library and HE05D completed? |  |  |  | | The programme has captured the aims and distinctive features of the programme in a language that a potential student could access? |  |  |  | | Has a programme structure demonstrating there is a clear progression through the levels of study with clear identity of how the Programme Learning Outcomes are assessed? |  |  |  | | Has a completed module structure aligned to the FHEQ, including rationales which includes module learning outcomes which will contribute to the achievement of Programme Learning Outcomes? |  |  |  | | Has been reviewed by student, independent academic and independent stakeholder including contribution to the FAP? |  |  |  | | The assessment diet meets the threshold standards to achieve the qualification; the assessments are varied and robust providing students opportunities to achieve beyond threshold standards? |  |  |  | | The programme is aligned to QAA FHEQ, Foundation Degree characteristic statement and QAA subject benchmark statement? |  |  |  | | If relevant approved by PSRB? |  |  |  | | |
| I acknowledge that the attached Report is an accurate reflection of the Approval exercise and confirm that UK Quality Code, FHEQ, Subject Benchmarks, PSRB requirements have been fully considered and satisfactorily addressed in documentation and during discussions. | |
| **Signed:** |  |
| **Name:** | ***(Please print)*** |
| **Position:** | ***(Please print)*** |
| **School/Unit:** |  |
| **Date:** |  |
| **Signing-off by TEC Partnership** | |
| I confirm that this Report has been considered by the Executive Management Team, that TEC Partnership’s Approval processes have been adhered to and that relevant institutional actions and innovations/good practice have been noted and disseminated appropriately. | |
| **Signed:** |  |
| **Name:** | ***(Please print)*** |
| **Position:** | ***(Please print)*** |
| **Date:** |  |