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| **Application for Programme Proposal Approval (HE05B)** |

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| 1 | Faculty |  |
| 2 | Title of Programme |  |
| 3 | Award (e.g. FdA, BA, etc) |  |
| 4 | Contained Award | Certificate of HE for successful completion of 120 credits at Level 4 |
| 5 | Name of Programme Leader |  |
| 6 | Total number of credits |  |
| 7 | Mode of Study (full and/or part-time) |  |
| 8 | Duration (total number of years) |  |
| 9 | Number of weeks per academic year |  |
| 10 | Location of delivery | Grimsby Institute / Scarborough TEC / Skegness TEC / East Riding College |
| 11 | Accrediting Professional / Statutory Body (if applicable) |  |
| 12 | Proposed entry requirements (including (CEFR) level) |  |
| 13 | Intended date of first intake |  |
| 14 | Number of planned intakes per year |  |
| 15 | Relevant subject benchmark group(s) and National Occupational Standards (where applicable) |  |
| 16 | Source of funding |  |
| 17 | Proposed tuition fee |  |
| 18 | Expected student numbers per intake (for first five years) show for each year |  |
| 19 | Minimum number to enable programme to start |  |

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| 20 | Aims of the programme and distinctive features/fit with existing provision |
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| 21 | Summary of resource requirements |
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| 22 | Programme Learning Outcomes  *Upon successful completion of this programme a student will be able to...* | |
| Within the Programme Learning Outcomes there must be examples of the following knowledge/skill sets:   * Knowledge and understanding * Intellectual skills * Practical skills * Transferable skills | | |
|  | Programme Learning Outcome | Subject Benchmark Reference |
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| 23 | Outline programme structure (indicative modules within each stage) (include full time and part time structure) | | | | |
| Module | | Core/  Option | Credits | Level | Delivery  S1/S2/S1&2 |
|  | | C/O | 20 | 4 | S1 |
|  | | C | 20 | 4 | S2 |
|  | | C | 20 | 4 | S1&2 |
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| 24 | Independent Stakeholder details involved with the programme |  |
| 25 | How has the independent stakeholder been involved in the programme development and how will they going forward? |  |
| 26 | Please note any variances from the standard TEC Partnership academic regulations for Degrees awarded by TEC Partnership |  |
| 27 | Has a potential external examiner been identified? (include name and address) |  |
| 28 | Provide the name and contact details (including email address) of at least one academic recognised in the subject(s) in which the programme is based. This must not be a current or recent external examiner.  This information should be used to obtain an external independent view of the appropriateness of the **academic standards** of the programme. A programme cannot be approved without independent externality.  The draft programme specification must be sent to the independent external for comment within one month of the planning permission committee. |  |
| 29 | Have CVs of all staff who will deliver the programme been attached? |  |

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| 30 | Programme Leader |  |
| 31 | Associate Principal (or equivalent) |  |