

## **HE Care Leaver Scholarships 2022/23**

This provides a tuition fee scholarship, 52 weeks of accommodation in Grimsby Institute of Further and Higher Education's Halls of Residence, support towards meals on campus worth up to £875 and a maintenance/travel subsidy of £4000/year to successful applicants for the duration of their Higher Education course within the TEC Partnership, up to a maximum of 3 years or 2 years for a Foundation Degree or HNC/HND.

There are 4 scholarships available in total. To apply for the Care Leaver Scholarship 2022/23, please complete the attached form and submit it with evidence of your care leaver status such as a letter from your Social Worker or Local Authority, showing that you have left care within the 5 years preceding the start of the course. You are also required to submit 2 references. We will also need evidence that you:

- Have applied through UCAS for study in 2022/23.
- Have applied for and been approved for Tuition Fee Loan support through Student Finance England (to prove eligibility for HE funding, although if you are awarded the scholarship you will be able to cancel your student loan application).
- Have applied for a course that does not attract a training bursary, e.g. NHS bursary.

To be eligible you should

- Be accepted and enrolled onto one of our eligible HE courses.
- Not be having your fees paid or part-paid through a sponsorship arrangement.
- Be a new entrant to Higher Education (i.e. you do not have an existing HE qualification, e.g. Foundation Degree or HND).
- Not be undertaking a postgraduate initial teacher training course leading to qualified teacher status.
- Studying on a programme that begins on its first year as a level 4 programme on the framework for higher education qualifications.
- Not be transferring in from another institution.
- Not be undertaking a postgraduate qualification.

Where there are more students who meet the criteria than there are awards, these will be allocated on a first come, first served basis and unsuccessful applicants should seek financial support through the tuition fee loan and maintenance loan if they require it.

If you have not yet completed any of the required stages above but think you may be eligible and would like to apply but require advice information or support, please contact a Learner Advisor via email to [bursary@grimsby.ac.uk](mailto:bursary@grimsby.ac.uk) who would be happy to help you.

## THE DEADLINE FOR 2021 HE CARE LEAVER SCHOLARSHIP APPLICATIONS IS 31<sup>ST</sup> MARCH 2022

### **Procedure for assessing eligibility**

1. Students applying for the scholarship are asked to complete an application form as attached.
2. Submit the form with a letter from your Local Authority Social Care team stating when your care leaver status commenced
3. Submit it with evidence that you have applied for and been approved for support through Student Finance England (to prove eligibility for HE funding, although if you are awarded the scholarship you will be able to cancel your student loan application).
4. Please ensure you have an acknowledgement from [bursary@grimsby.ac.uk](mailto:bursary@grimsby.ac.uk), saying we have received your application once submitted as proof of receipt.
5. Applications will be assessed and any suitable for consideration will go through to an interview stage.
6. Applicants will be invited for interview and an assessment panel will consider the applications
7. Applicants will be notified of the assessment decision and offered further information, advice and guidance.

Contact Learner Services via email to [bursary@grimsby.ac.uk](mailto:bursary@grimsby.ac.uk) or at one of the addresses below:

Grimsby Institute  
Nuns Corner, Grimsby  
N E Lincolnshire  
DN34 5BQ  
Tel: 0800 315 002  
[www.grimsby.ac.uk](http://www.grimsby.ac.uk)

Scarborough TEC  
Filey Road, Scarborough  
N Yorks  
YO11 3AZ  
Tel: 0800 731 7410  
[www.scarboroughtec.ac.uk](http://www.scarboroughtec.ac.uk)

East Riding College  
Flemingate Centre  
Beverley  
HU17 0GH  
Tel: 0345 120 0044  
[info@eastridingcollege.ac.uk](mailto:info@eastridingcollege.ac.uk)

Skegness TEC  
Heath Road  
Skegness  
PE25 3SY  
Tel: 0800 389 0097  
[www.skegnesstec.ac.uk](http://www.skegnesstec.ac.uk)

**Application for HE Care Leaver Scholarship 2022-23**

|  |   |
|--|---|
| <b>Section 1: Personal Details</b>   |   |
| Student Ref: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | Term time address: <input style="width:100%;" type="text"/>     |
| First Name(s): <input style="width:150%;" type="text"/>  | <input style="width:100%;" type="text"/>                        |
| Surname: <input style="width:150%;" type="text"/>  | <input style="width:100%;" type="text"/>                        |
| Date of Birth: <input type="text"/> / <input type="text"/> / <input type="text"/>  | Postcode: <input style="width:100%;" type="text"/>              |
| Mobile: <input style="width:150%;" type="text"/>   | Home address postcode: <input style="width:100%;" type="text"/> |
| Email: <input style="width:150%;" type="text"/>  | <input style="width:100%;" type="text"/>                        |

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|--|--|
| <b>Section 2: Course Details</b> (please list all if enrolled on more than one)  |  |
| Course <input style="width:150%;" type="text"/>  |  |
| Year of study <input type="text"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> No of days <input type="text"/>   |  |
| Campus / site of study <input style="width:150%;" type="text"/>  |  |
| Have you applied for the Tuition Fee Loan or Maintenance Loan from SFE? Yes/No   |  |
| Please provide a copy of your SFE award entitlement notification. This allows us to check eligibility for funding, you won't need to take out the loans if you are awarded this scholarship. |  |
| Please attach any other information which you think may support your application if you wish to do so.   |  |
| Do you receive any other financial support towards your course? Yes/No   |  |
| If yes, please specify: <input style="width:100%;" type="text"/>   |  |

|   |  |
|---|--|
| <b>Section 3: Payment Details</b>   |  |
| If we need to pay support directly to you, we will normally pay you either through college credit or BACS directly into your bank account. If you do not have a bank account and would like information about opening a bank account, visit <a href="http://www.moneyadvice.service.org.uk">www.moneyadvice.service.org.uk</a> for details about the different products available, or Learner Services for more advice. |  |
| Do you have a Bank or Building Society account which will accept BACS payments? Yes <input type="checkbox"/> No <input type="checkbox"/>  |  |
| Name of bank/building society: <input style="width:150%;" type="text"/>   |  |
| Branch: <input style="width:150%;" type="text"/>  |  |
| Account holder's name: <input style="width:150%;" type="text"/>   |  |
| Account Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>   | Sort Code: <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> |

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| <b>Section 4: General Data Protection Regulation (GDPR)</b>  |
| <b>Why do we collect personal information?</b>   |
| The TEC Partnership collects and processes personal data relating to its learners to effectively manage learning and to meet its statutory obligations as an FE College. The TEC Partnership is committed to being transparent about how and why it collects and uses that data and to meeting its data protection obligations.  |
| <i>The TEC Partnership consists of: - Grimsby Institute of Further and Higher Education, University Centre Grimsby, Skegness TEC, Scarborough TEC, East Riding College, Career 6, The Academy Grimsby, Learning Centres and Modal Training.</i>  |
| <b>What personal information does the organisation collect?</b>  |
| To process Scholarship Applications, the TEC Partnership collects personal data under GDPR Article 6c (Legal Obligation), and 6e (Public Task) in order to meet its legal obligations with the Office for Students (OfS). All data collected and processed on behalf of OfS will be held for as long as we are legally required to do so, currently until at least 31 <sup>st</sup> December 2029. |
| <b>How is this collected and stored?</b>   |
| Data relating to this form is stored in a range of secure places, including the student information management systems, paper records stored in secure places and on electronic documents within a secure network.   |
| <b>Who has access to data?</b>   |
| Information will be shared internally, with any Institute staff who need access to the data to provide services to learners.   |

**What rights do you have?**

As a data subject, you have a number of rights. You can: access and obtain a copy of your data on request; require the organisation to change incorrect or incomplete data; require the organisation to delete or stop processing your data, for example where the data is no longer necessary for the stated purposes of processing; object to the processing of your data where the organisation is relying on its legitimate interests as the legal ground for processing. Further information on your rights can be found at <https://tecpartnership.com/policies/> or speak to a member of staff.

**Section 5: Appeals**

All applicants have the right of appeal. If you believe your application has not been assessed correctly, you do not receive an award or you are not happy with the level of support allocated you can appeal. You should make your appeal in writing via email to [bursary@grimsby.ac.uk](mailto:bursary@grimsby.ac.uk) to the Learner Advice Team within 10 working days of being notified of our decision, stating clearly the reasons for appeal and giving any additional details you think should be taken into consideration. Notification of the outcome of the appeal will be within 10 working days. If you are unhappy with the appeal decision you can make use of the formal complaints procedure – contact Learner Services or Reception for more information.

**Section 6: Declaration**

- I certify that the above information and financial details are correct and complete
- I understand that funding is limited and not guaranteed
- I agree to notify the Institute of any change in my circumstances which may affect my eligibility for funding as soon as this occurs; I understand that failure to do this may mean that the Institute will request repayment of my award.
- I understand that the TEC Partnership will claim back all or some of the award made to me if I have given misleading or inaccurate information intentionally. I recognise that false statements can leave me open to prosecution.
- **I understand that financial assistance is dependent upon academic achievement, behaviour, and full attendance, which will be monitored. Should this be unsatisfactory or I withdraw from my course early, any future payments will be cancelled and I may be asked to pay back some or all of my award.**
- I understand that this application is for my course starting in 2022/23 only and is not guaranteed for future years. I must continue to maintain academic standards and satisfactory behaviour and meet any requirements of the course.
- I understand that the TEC Partnership reserves the right to review and adjust my award and entitlement throughout the year and can make in-year changes to awards.
- I have read and understood this declaration.

Signed: \_\_\_\_\_

Date:  /  /

**For office use only**

Date assessed:

Assessor:

**SFE ELIGIBILITY CHECK**

**Confirmation of CL status commencing within last 5 years**

Rejected

Reason

Awarded

College Credit

BACS payments

Date of input

Input by name

Signature

Comments/notes

**THE DEADLINE FOR 2021 HE CARE LEAVER SCHOLARSHIP APPLICATIONS IS 31<sup>ST</sup> MARCH 2022**

**Reference 1 Request Form**

|                                 |  |               |  |
|---------------------------------|--|---------------|--|
| Reference request on behalf of: |  | Our reference |  |
|---------------------------------|--|---------------|--|

|                  |  |
|------------------|--|
| Name of Referee: |  |
|------------------|--|

|                                 |  |
|---------------------------------|--|
| Position/Occupation of Referee: |  |
|---------------------------------|--|

|                       |  |
|-----------------------|--|
| Contact phone number: |  |
|-----------------------|--|

|                        |  |
|------------------------|--|
| Contact email address: |  |
|------------------------|--|

The applicant is applying for a scholarship that will could support them with their higher education fees whilst at University Centre Grimsby or other TEC Partnership campus, they would also get a place in Halls of Residence and a substantial maintenance package. To ensure the application process, assessment procedure and award decision is rigorous we request 2 references for each applicant. For this reason, please can you complete the questions below.

|   |  |
|---|--|
| 1 | How long have you known the applicant? |
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| 2 | In what capacity do you know the applicant? |
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| 3 | Describe how you think the applicant has the motivation and initiative to achieve academic success in higher education? |
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| 4 | As a character reference, how do you think the applicant will benefit from the award and be a great role model to other Care Leavers? |
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Thank you for completing this reference. Please email it back to [bursary@grimsby.ac.uk](mailto:bursary@grimsby.ac.uk) before 31<sup>st</sup> March 2022

**Reference 2 Request Form**

|                                 |  |               |  |
|---------------------------------|--|---------------|--|
| Reference request on behalf of: |  | Our reference |  |
|---------------------------------|--|---------------|--|

|                  |  |
|------------------|--|
| Name of Referee: |  |
|------------------|--|

|                                 |  |
|---------------------------------|--|
| Position/Occupation of Referee: |  |
|---------------------------------|--|

|                       |  |
|-----------------------|--|
| Contact phone number: |  |
|-----------------------|--|

|                        |  |
|------------------------|--|
| Contact email address: |  |
|------------------------|--|

The applicant is applying for a scholarship that will could support them with their higher education fees whilst at University Centre Grimsby or other TEC Partnership campus, they would also get a place in Halls of Residence and a substantial maintenance package. To ensure the application process, assessment procedure and award decision is rigorous we request 2 references for each applicant. For this reason, please can you complete the questions below.

|  |
|--|
| 1 How long have you known the applicant? |
|--|

|   |
|---|
| 2 In what capacity do you know the applicant? |
|---|

|   |
|---|
| 3 Describe how you think the applicant has the motivation and initiative to achieve academic success in higher education? |
|---|

|   |
|---|
| 3 Describe how you think the applicant has the motivation and initiative to achieve academic success in higher education? |
|   |

|   |
|---|
| 4 As a character reference, how do you think the applicant will benefit from the award and be a great role model to other Care Leavers? |
|---|

|   |
|---|
| 4 As a character reference, how do you think the applicant will benefit from the award and be a great role model to other Care Leavers? |
|   |

Thank you for completing this reference. Please email it back to [bursary@grimsby.ac.uk](mailto:bursary@grimsby.ac.uk) before 31<sup>st</sup> March 2022